

**FORMAL NOTICE OF THE 2025 ANNUAL MEETING OF MEMBERS OF THE  
SADDLE RIDGE ESTATES PROPERTY OWNERS ASSOCIATION, INC.**

DATE: November 12, 2025  
TIME: 6:00 P.M. Sign-In/Meeting at 6:30 PM  
PLACE: La Viva Cantina  
29040 Northwest Freeway  
Large Event Room  
Cypress, TX 77433

October 21, 2025

«Name»  
«Mailing\_Address»  
«City\_», «State» «Zipcode»

This is a notice to all property owners of the Saddle Ridge Estates Property Owners Association, Inc. to advise of the Annual Meeting of Members to review and discuss the following topics:

**AGENDA**

- I. Confirm Quorum and Call to Order
- II. Review & Approval of Prior Years' Meeting Minutes
- III. Financial Report
- IV. Election of Director *(there is one (1) position open for a three (3) year term)*
  - A. Nominations from the Floor
  - B. Introduction of Nominees
  - C. Vote
  - D. Ballot Tabulation
  - E. Election Results
- V. Open Forum for Discussion of General Interest to the Membership
- VI. Adjournment

Please contact Kim Thorne with Community Solutions if you are interested in having your name placed on the ballot to be distributed at the Annual Meeting. Nominations will also be taken from the floor during the election process.

In order to conduct official business, a quorum of twenty percent (20%) of owners must be present, either in person or by proxy. If you cannot attend the meeting, please return your proxy via mail, email or fax to:



**SADDLE RIDGE ESTATES PROPERTY OWNERS ASSOCIATION, INC.**

**2025 ANNUAL MEETING PROXY FORM**

I/We \_\_\_\_\_, being the owners of the property located at \_\_\_\_\_ and being a member of the Saddle Ridge Estates Property Owners Association, Inc. will not be in attendance and do hereby grant my/our proxy (vote) to: *ONLY MARK ONE OPTION BELOW*

\_\_\_\_\_  
*Name of Person Who Will Vote on Your Behalf*

\_\_\_\_\_  
*Address of Person Who Will Vote on Your Behalf*

*Assignment of this proxy gives the power of substitution to cast his/her vote as he/she sees fit in the business to be conducted at the Annual Meeting scheduled for October 14, 2024. Should this meeting have to be rescheduled for any reason, this proxy will be valid for the rescheduled date, not to exceed eleven (11) months.*

*or*

For Quorum Purposes Only – *No Vote Will Be Taken*

I/We understand that I/We may revoke this proxy in writing or in person at or prior to the November 12, 2025 Annual Meeting or at any meeting that may be rescheduled. ***In the event that a quorum is not represented, the members entitled to vote shall have the power to adjourn the meeting and reschedule without notice other than an announcement at the meeting until a quorum shall be present.***

Date \_\_\_\_\_ Signed \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

***(VOID if not signed, dated and addressed)***

**If you fax or email your proxy, please do so before November 12, 2025 at 12 noon to:**

Saddle Ridge Estates Property Owners Association, Inc.

Fax: 713-344-0472

Email: [kim@csutx.com](mailto:kim@csutx.com) / [service@csutx.com](mailto:service@csutx.com)